



Cyngor Bwrdeisdref Sirol

**Blaenau Gwent**

County Borough Council

**Council**  
**DRAFT Forward Work**  
**Programme 2023/24**

**Presiding Member: Councillor C. Smith**

**Deputy Presiding Member: Councillor D. Wilshire**

## Council Forward Work Programme 2023/24

**Meeting Date:** Thursday 20<sup>th</sup> July 2023

**Report Submission Deadline Date to Ceri Edwards-Brown:** Friday 7<sup>th</sup> July 2023

\*Reports received after this date will be included on the next agenda of Council

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate and Performance			
Council Forward Work Programme 2023/24	<b>Approval</b> To approve the Council Forward Work Programme 2023/24	Democratic Officer	Scrutiny FWPs – June/July
Annual Scrutiny Report 2022/23	<b>Approval</b> To approve the Annual Scrutiny Report.	Gemma Wasley	N/A
Schedule of Members Remuneration 2023/24	<b>Approval</b> To consider and agree the Schedule of Members Remuneration for 2023/24.	Andrea Prosser	Democratic Services – 03.07.23
Annual Report of the Head of Democratic Services 2023	<b>Approval</b> To approve	Sarah King	N/A
IVF Policy	<b>Approval</b> To approve the policy	Andrea Prosser	N/A
Fire Safety Policy	<b>Approval</b> To approve the policy.	Andrea Prosser	Corporate Overview & Performance – 22.6.23
Diverse Council Action Plan Policy	<b>Approval</b> To approve action plan.	Sarah King / Gemma Wasley	N/A
Petitions Protocol Policy	<b>Approval</b> To approve the policy	Sarah King	N/A
Shortlisting – JNC Officers – 7 <sup>th</sup> March Policy	To approve		

## Council Forward Work Programme 2023/24

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Appointments Committee – JNC Officers – 21 <sup>st</sup> March Policy	<b>Approval</b>		
<b>Portfolio:</b> Deputy Leader / Environment			
Civic Centre Closure – Integrated Impact Assessment	<b>Approval</b>	Bernadette Elias / Ellie Fry	Governance and Audit – 21.06.23
Highways Asset Management Plan	<b>Approval</b> To approve the Highways Asset Management Plan.	Clive Rogers	Place Scrutiny Committee – 22.6.23
Silent Valley Waste Services	<b>Approval</b> To approve	Bernadette Elias	

## Council Forward Work Programme 2023/24

**Meeting Date:** Thursday 21<sup>st</sup> September 2023

**Report Submission Deadline Date to Ceri Edwards-Brown:** Friday 1<sup>st</sup> September 2023

\*Reports received after this date will be included on the next agenda of Council

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate and Performance			
Annual Amendments to the Constitution	<b>Approval</b> To approve the updates to the Council's Constitution	Andrea Jones	N/A
Treasury Management – Outturn 2022/23	<b>Budget Monitoring</b> Provides the Treasury Management out-turn position for the 2021/22 financial year, including details of all Treasury management activities undertaken during the year.	Rhian Hayden	Corporate Overview and Performance – 14.09.23
Statement of Payments made to Elected Members	<b>Approval</b> To consider and agree the publication of the Statement of Payments made to Members.	Andrea Prosser	Democratic Services – date to be confirmed
<b>Portfolio:</b> People and Social Services			
Annual Report of the Director of Social Services 2022/23	<b>Performance Monitoring</b> Members to receive the Director of Social Services Annual report 2022/23.	Tanya Evans	People Scrutiny Committee – 19 <sup>th</sup> September 2023

# Council Forward Work Programme 2023/24

**SPECIAL Meeting Date:** October – Tuesday, 24<sup>th</sup> October, 2023

**Report Submission Deadline Date to Ceri Edwards-Brown:** Monday, 9<sup>th</sup> October, 2023

\*Reports received after this date will be included on the next agenda of Council

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate and Performance			
Annual Self-Assessment of Council Performance 2022/23 <b>To be published by 31<sup>st</sup> October each year</b>	<b>Approval</b> To approve the Assessment of Performance.	Sarah King	Corporate and Performance Scrutiny Committee – Date to be confirmed  Governance & Audit – 18.10.26
Health and Safety Annual Review	<b>Approval</b> To agree the review.	Andrea Prosser	Corporate Overview and Performance – 14.9.23

## Council Forward Work Programme 2023/24

**Meeting Date:** Thursday 23<sup>rd</sup> November 2023

**Report Submission Deadline Date to Ceri Edwards-Brown:** Friday 3<sup>rd</sup> November 2023

\*Reports received after this date will be included on the next agenda of Council

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
<b>Portfolio: Leader / Corporate and Performance</b>			
Independent Remuneration Panel for Wales (IRPW) Draft Annual Report	<b>Approval</b> To inform Members of the proposals contained with the draft report of the Independent Remuneration	Andrea Prosser	Democratic Services – 13.11.23
Diverse Council Action Plan	<b>Approval</b>	Gemma Wasley	Democratic Services – 13.11.23
<b>Portfolio: People &amp; Social Services</b>			
Regional Partnership Board Area Plan	<b>Approval</b> To endorse the Area Plan.	Tanya Evans / Phill Diamond	N/A

# Council Forward Work Programme 2023/24

**Meeting Date:** Thursday 25<sup>th</sup> January 2024

**Report Submission Deadline Date to Ceri Edwards-Brown:** Friday 5<sup>th</sup> January 2024

\*Reports received after this date will be included on the next agenda of Council

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate and Performance			
Treasury Management – Mid-Year Review	<b>Budget Monitoring</b> To scrutinise the Treasury Management activities carried out by the Authority during the first half of the 2023/24 financial year.	Rhian Hayden	Corporate and Performance Scrutiny Committee – 18.01.24

## Council Forward Work Programme 2023/24

**SPECIAL Meeting Date:** February 2024 – Date to be confirmed

**Report Submission Deadline Date to Ceri Edwards-Brown:**

\*Reports received after this date will be included on the next agenda of Council

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate and Performance			
Revenue Budget 2024/25	<b>Approval</b> To approve the Revenue Budget.	Rhian Hayden	Corporate and Performance Scrutiny Committee –  Cabinet –
Fees & Charges Register 2024/25	<b>Approval</b> To approve the Fees and Charges Register.	Rhian Hayden	N/A



## Council Forward Work Programme 2023/24

**Meeting Date:** Thursday 21<sup>st</sup> March 2024

**Report Submission Deadline Date to Ceri Edwards-Brown:** Friday 1<sup>st</sup> March 2024

\*Reports received after this date will be included on the next agenda of Council

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
<b>Portfolio:</b> Corporate Services			
Treasury Management – Strategy Statement 2024/25	<b>Budget Monitoring</b> To present the Treasury Management Strategy, Investment Strategy and Minimum Revenue Provision (MRP) Policy recommended for adoption in the 2024/25 financial year.	Rhian Hayden	Corporate and Performance Scrutiny Committee – 14.03.24
Capital Strategy Review	<b>Performance Monitoring</b> To consider the implementation of the Capital Strategy.	Rhian Hayden	Corporate and Performance Scrutiny Committee – 14.03.24
Pay Policy Statement 2024/25	<b>Approval</b> To seek approval of the Pay Policy Statement for 2024/25.	Andrea Prosser	N/A
IRPW Final Annual Report	<b>Approval</b> To approve	Andrea Prosser	Democratic Services – 11.03.23
Annual Report of the Head of Democratic Services 2023/24	<b>Approval</b> To approve the annual report of the Head of Democratic Services.	Sarah King	Democratic Services – 11.03.23
Standards Committee Annual Report	<b>Approval</b> To approve.	Andrea Jones	Standards Committee –

# Council Forward Work Programme 2023/24

**Annual General Meeting Date:** Thursday 23<sup>rd</sup> May 2024

**Report Submission Deadline Date to Ceri Edwards-Brown:** Friday 10<sup>th</sup> May 2024

\*Reports received after this date will be included on the next agenda of Council

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
<b>Portfolio: Corporate Services</b>			
Annual Meeting Reports			
Annual Cycle of Meetings 2024/25	To approve the Annual Cycle of meetings.	Gemma Wasley	N/A

## Council Forward Work Programme 2023/24

**Meeting Date:** DATES FOR ITEMS TO BE CONFIRMED

**Report Submission Deadline Date to Ceri Edwards-Brown:**

\*Reports received after this date will be included on the next agenda of Council

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
<b>Portfolio:</b> Corporate Services			
Foster Friendly Policy	<b>Approval</b> To approve the policy	Andrea Prosser	Corporate Overview & Performance
Multi-Location Meeting Policy	<b>Approval</b> To review the policy	Gemma Wasley	Democratic Services